

PASSPORTS

All participants on the European Concert Tour need a Passport and should have begun the application process by now. In the event you have not done so, you are encouraged to have this done before the end of Thanksgiving break. After you receive your Passport, sign it, make a color photocopy/scan, convert it to a jpeg, and email it to one of the music directors. This is to be done by January 5, 2010.

To obtain a passport, you need to have the following information:

- 1) An official birth certificate (or your current Passport if renewing)
- 2) Passport Photos (can be done easily at Walgreens)
- 3) Both Parents and Guardians present at Post Office with child obtaining Passport*
- 4) Payment (2 checks - \$60 + \$25 for 15 and under / \$75 + \$25 for 16 and over)
- 5) Fill out the passport form/s in BLACK ink only (link/s below)
- 6) Do NOT sign the forms until instructed to do so at the Post Office – Most all Post Offices now provide Passport Services

To download the passport form with instructions, click on this link and print out the form:

<http://www.state.gov/documents/organization/79955.pdf?>

*(#3) If only one parent is present for a child age 15 or under when applying for a Passport, the parent not present must fill out the form and sign it before a Notary Public before the other parent proceeds to obtain a Passport with the child at the Post Office.

To download the Minor Consent form, click on this link and print out the form:

<http://www.state.gov/documents/organization/80106.pdf?>

Finally, if you are going on the trip and your Passport expires before October 1, 2010, you must renew your Passport because the Czech Republic will not allow people into the country with Passports that expire within 6 months of their visit. Once you have your Passport, fill out the information below and turn into your music director by January 5, 2010 (unless you have done so already).

Name as it Appears on your Passport _____

Passport Number _____

Date of Passport Expiration _____
(Anyone who has a Passport that expires before October 1, 2010 must obtain a new one)